



VOLUNTEER FORM

Chalk the Block is currently seeking volunteers for **October 9-11, 2015**. Volunteers will be required to attend one orientation session **October 1, 2015 from 6:00pm - 7:00pm at Museum of History (510 N Santa Fe Street) in the Seminar Room** prior to the event to discuss potential volunteer functions. Volunteers 17 years of age or older may participate. This volunteer opportunity counts toward community service hours. MCAD can provide documentation following the event. Please contact or submit this form to **Erin Ritter** at ritteree@elpasotexas.gov

THE EVENT

On October 9-11, 2015, the City of El Paso Museums and Cultural Affairs Department (MCAD) in partnership with the El Paso Community Foundation will host *Chalk the Block 8* (CTB8). CTB8 is a fun-filled event that will host entertaining activities for people of all ages, including chalk art competitions, a Kids Zone, an interactive public chalk area, temporary art installations, art vendors, live music, performances, great food, and much more!

First Name:	Last Name:		
Address:	City:	State:	Zip:
Phone:	Email:		
In case of emergency contact:		Relation:	Phone:
Date of Birth:			
School Name:			
Last Grade of School Completed:			
T-Shirt Size (size not guaranteed):			
Community Service Hours Documentation Needed:			

I have volunteered my services and I hereby release the City of El Paso and El Paso Community Foundation and its officers, directors, employees, advisors, agents, patrons, and volunteers from any liability for any loss, cost, or damage to me or my property arising out of or in connection with my activities and/or time spent in connection with this volunteer work

Volunteer Electronic Signature:

Parent/Guardian Electronic Signature:

ALLVOLUNTEERS, PLEASE INDICATE THE AREA(S) IN WHICH YOU ARE INTERESTED IN VOLUNTEERING FOR:

<p>KIDS ZONE / DEVELOPMENT AND EDUCATION</p> <p><input type="checkbox"/> Chalk Zone Area</p> <p><input type="checkbox"/> MCAD Informational Area</p> <p><input type="checkbox"/> Artist Installation Ushers</p> <p>LOGISTICS</p> <p><input type="checkbox"/> Chalk Distribution</p> <p><input type="checkbox"/> Water Distribution</p> <p><input type="checkbox"/> Way Finding Guides</p> <p><input type="checkbox"/> Recycling Bin Distribution</p> <p><input type="checkbox"/> Art Vendor Tent Guides</p> <p><input type="checkbox"/> Kids Zone Guides</p> <p><input type="checkbox"/> Food Court</p>	<p>SITE PREP AND BREAKDOWN</p> <p><input type="checkbox"/> Tent Assembly and/or Breakdown</p> <p><input type="checkbox"/> Tent Lighting Assembly and Breakdown</p> <p><input type="checkbox"/> Signage and Displays</p> <p><input type="checkbox"/> Perimeter layout and breakdown</p> <p><input type="checkbox"/> Mounting Artist Signage</p> <p><input type="checkbox"/> Recycling Bin Collection</p> <p><input type="checkbox"/> Art Installation *may be required to lift up to 20 pounds.</p>
<p>I AM AVAILABLE FOR VOLUNTEER SERVICE: PLEASE CHECK ALL THAT APPLY</p> <p><input type="checkbox"/> Saturday 8AM– 11AM</p> <p><input type="checkbox"/> Saturday 11AM-3PM</p> <p><input type="checkbox"/> Saturday 3PM-7PM</p> <p><input type="checkbox"/> Saturday 7PM-10PM</p> <p><input type="checkbox"/> Sunday 11AM-2PM</p>	

Volunteer Agreement

CTB staff will make every effort to ensure that your volunteer experience is convenient, enjoyable, and productive. If for any reason, you wish to change your assignment, a new volunteer agreement must be submitted.

- I agree to dress in appropriately for my assignment, remembering that I am a volunteer and I represent the event.
- I agree to respect the patrons/customers by being friendly and cooperative with them and to guide them to a staff member if necessary.
- I agree to respect the function of the permanent staff and to contribute to maintaining professional relationships between the staff and myself.
- I agree to carry out assignments in good spirit and to seek the assistance of my supervisor or another staff person whenever I have a question or have completed a project.
- I agree to exercise caution when acting on the assigned department's behalf in any situation and to abide by all rules to the department and adhere to the City of El Paso's Policy and Procedures, if applicable.
- I understand that CTB staff may terminate volunteer services for any reason at any time, upon notice to the other party. CTB staff has no responsibility or liability because of such termination and no further responsibility or liability under this agreement after such termination.
- I agree to perform services for CTB on a volunteer basis. I understand that I will receive no money or other form of compensation for such services.

Volunteer Electronic Signature (Type or Sign Here):

Date:

Signature of parent/guardian:
(For applicants under 18 years of age)